

AGENDA

Extraordinary Meeting: SOUTH WEST WILTSHIRE AREA BOARD

Place: Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ

Date: Wednesday 13 March 2013

Time: 7.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 7.00pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman (Chairman)
Cllr Richard Beattie (Vice-Chairman)
Cllr Tony Deane
Cllr Josephine Green
Cllr George Jeans

Nadder and East Knoyle
Wilton and Lower Wylye Valley
Tisbury
Fovant and Chalke Valley
Mere

Items to be considered

Time

- 1 **Welcome** 7.30pm
- 2 **Apologies for Absence**
- 3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

- 4 **Youth Initiatives Funding 2012/13** *(Pages 3 - 14)* 7.35pm

The Board will consider three applications for funding from the Youth Initiatives budget for 2012/13 as detailed in the attached report.

Applicant	Brief description of project	Amount
Wilton Youthy	Ramp building project	£1,000
South West Wiltshire Youth Advisory Group	Community Event	£450
Barn Buddies Youth Club and Mere Dazzlers Majorettes	Insulation of barn walls	£740
TOTAL		£2,190

- 5 **Area Board Project 2012/13 - Finger Post Funding** *(Pages 15 - 16)* 7.50pm

The Board will consider five bids for funding from parish councils, towards the replacement or renovation of fingerposts, as detailed in the report attached to the agenda.

- 6 **Community Area Grants 2012/13** *(Pages 17 - 46)* 7.55pm

The Board members will consider six applications for funding from the Community Area Grants Scheme:

Application	Amount requested
Woodland event for local school children Applicant: Wiltshire Wildlife Trust South Supporters Group	£250 – small grant
Start up costs for project to renovate two regimental badges on Sutton Down Applicant: Sutton Badges Committee	£105 – small grant

Real Bread Makers week event to be run in Mere Applicant: Merely Real Bread	£300 – small grant
Improving public footpaths condition and accessibility Applicant: Mere Footpath Group	£350 – small grant
Improvements to Hinton Hall car park Applicant: Hinton Hall (Tisbury PCC)	£840
Refurbishment of children’s playground equipment Applicant: Berwick St John Parish Council	£5,000

7 **Community Asset Transfer** (Pages 47 - 58)

8.25pm

The Board will consider the Community Asset Transfer application submitted by Fovant Parish Council for the transfer of land at Sutton Road, Fovant, in accordance with the Wiltshire Council Community Asset Transfer Policy and with consideration to the comments in section 9 of the attached report.

8 **Late Item - Community Area Transport Group Funding Request** (Pages 59 - 60)

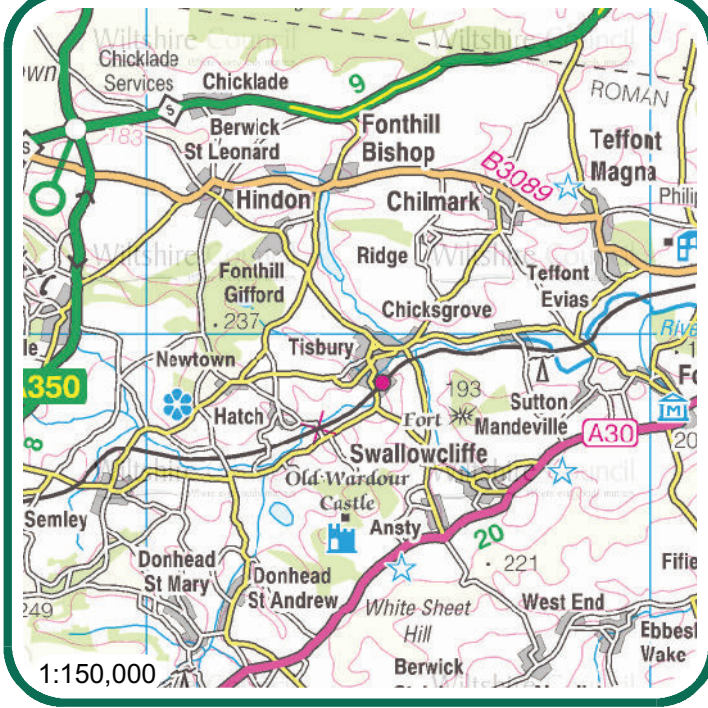
8.30pm

The Board will consider two recommendations for funding from the Community Area Transport Group Budget for 2012/13.

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
Topographical survey for junction in Tuckingmill, West Tisbury	£1,000	£800	£200 contribution to be requested from West Tisbury Parish Council
New bus shelter in Bowerchalke	£945	£472.50	CATG agreed in principle to support this scheme on 15.1.13. Since the meeting on 28.2.13, Highways officers have met with the local Parish Council and agreed that the scheme is viable to proceed. Any award of funding is subject to a quote for the work being provided
Total	£1,945	£1,272.50	

Copies of the report attached to the agenda will be available at the meeting.

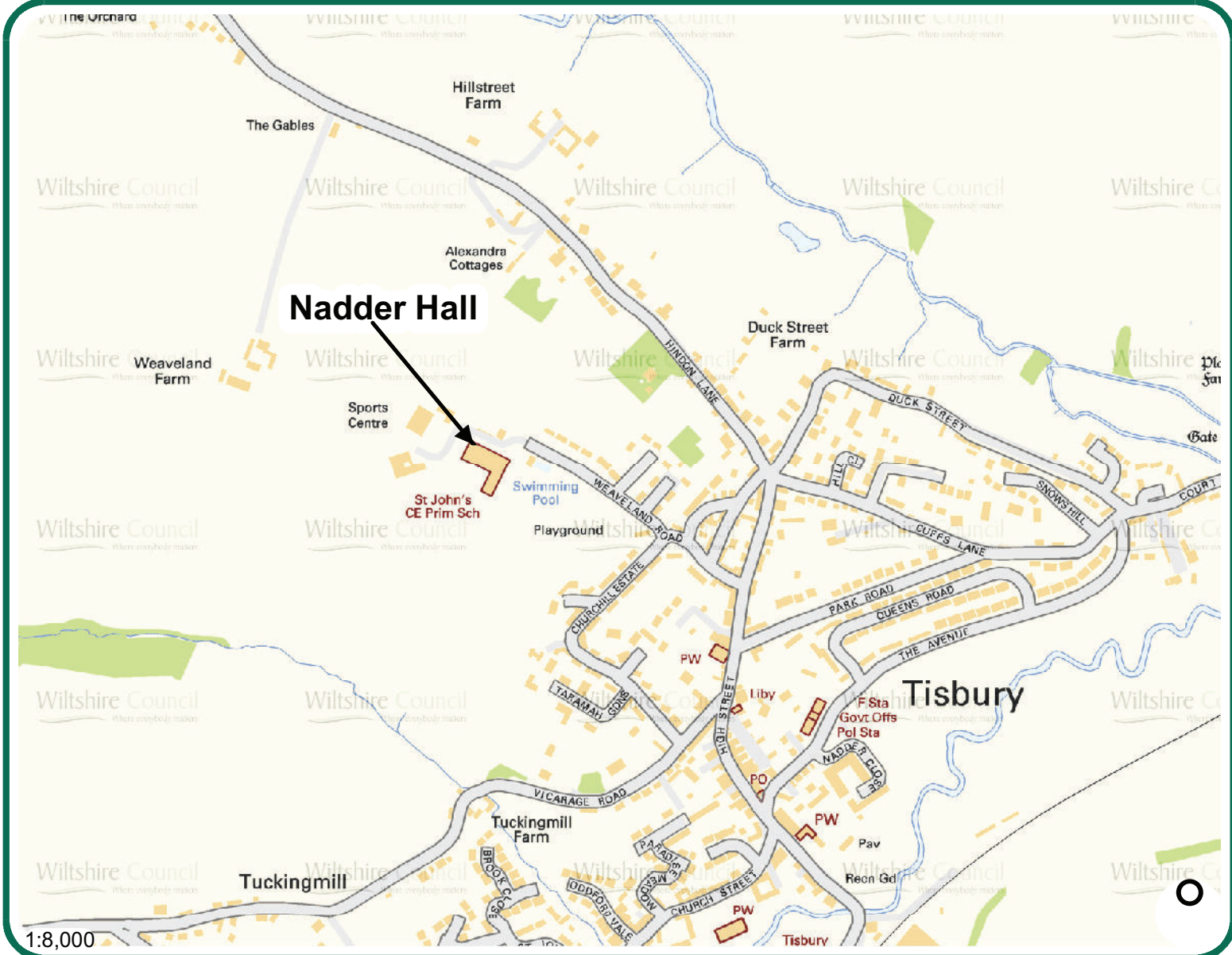
Future Meeting Dates
Wednesday 5 June 2013 7.00pm South Newton Village Hall
Wednesday 17 July 2013
Wednesday 16 October 2013
Wednesday 11 December 2013
Wednesday 5 February 2014



Nadder Hall
Weaveland Road
Tisbury
Wiltshire
SP3 6HJ



 Where everybody matters



Report to	South West Wiltshire Area Board
Date of Meeting	13 March 2013
Title of Report	Funding for Young People in the South West Wiltshire Community Area

Purpose of Report

For Councillors to consider 3 applications seeking funding for youth projects from South West Wiltshire Area Board.

Applicant	Brief description of project	Amount
Wilton Youthy	Ramp building project	£1,000
South West Wiltshire Youth Advisory Group	Community Event	£450
Barn Buddies Youth Club and Mere Dazzlers Majorettes	Insulation of barn walls	£740
TOTAL		£2,190

Background

1.1 South West Wiltshire Area Board has **£11,744** from the 2012/13 budget for funding youth projects across the Mere, Tisbury and Wilton Community Areas.

1.2 At the time of writing this report, South West Wiltshire Area Board still has **£3,025** remaining from the youth project funding.

1.3 The criteria for applications is set out below:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 3 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, parish councillor).
- The project should show benefits for young people in at least one of the following areas:
 - Leading healthier lifestyles / keeping physically healthy.
 - Learning new skills.
 - Making a positive contribution.
 - Access to transport or other services.
 - Challenging bullying or discrimination.
 - Benefitting the local community.
- Young people should have help to present their ideas to the Area Board.
- Young people should develop ideas for how they will know their project has been successful.
- Young people should be actively involved working out the project costs and benefits.

1.4 All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 6 months of the project starting. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 6 months of the project starting.

1.5 All awards are subject to quotes / estimates being provided as financial evidence; one quote is required for each element of the project.

1.6 A total of 3 applications are due to be considered, as shown below:

a. Wilton Youthy

- The project is to build a skate ramp during Tuesday evening sessions at Wilton Youth Centre.
- The group consists of 10 young people.
- The amount applied for is £1,000.
- The project aims to teach new skills and encourage young people to work together. The completed ramp will provide opportunity for physical exercise.

b. South West Wiltshire Youth Advisory Group

- The project is to organise and run a community event to provide a networking opportunity for a variety of community groups.
- The group consists of approximately 12-20 young people.
- The amount applied for is £450.
- The project aims to develop better relationships between older and younger members of the community, through providing both information and a chance to socialise.

- c. Barn Buddies Youth Club and Mere Dazzlers Majorettes**
- The project is to pay for timber and boards to line the walls of the barn that is used to host these groups.
 - The two groups consist of approximately 60 young people in total.
 - The amount applied for is £740.
 - The project aims to enable the two groups to continue to offer activities to local young people in a more comfortable environment. Further insulation work to the roof is planned for the future.

Recommendation:

- 1) **To consider and approve funding as set out in the table above, up to a total limit of £3,025.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable ‘supporter’ is in place for each project, as agreed by the Chairman.**

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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South West Wiltshire Area Board Youth Project Funding Application Form 2012/13

<p>Name of Group: Wilton Youthy-Tuesday Project Group</p> <p>Number of young people in group:10</p> <p>Name of person applying: Age:14</p> <p>Contact email:</p> <p>Contact phone number:</p> <p>Contact address:</p>
<p>1. What do you want the funding for (describe what your project is about)?</p> <p>On a Tuesday night at youthy we have been doing a bike project and planning for the skatepark in town. We are applying for this funding so we can try building our own ramp as our next project. The one in town is not going to be built for a while and we thought by having one at the centre would keep up occupied in the meantime and we could learn new skills. It has also made new young people interested in coming to the centre.</p>
<p>2. Where will the project take place?</p> <p>At wilton youth centre.</p>
<p>3. When will the project take place?</p> <p>Tuesday nights starting after Christmas.</p>
<p>4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)</p> <p>Making the ramp will mean that we learn new skills and work with other young people. It will promote keeping physically healthy because we will be doing exercise by riding our bikes and scooters. We feel as a group it will make a difference to our community as we will have something to do and it will attract more young people to the centre. We find it hard to travel to Salisbury to go to the skatepark so it will be good to have access to a ramp locally.</p>
<p>5. How much funding do you want from the Area Board? (standard grants up to £1000)</p> <p>£1000</p>

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

At the moment we have found two websites where we could get the kits from. (see attached sheets) We have also had a group consultation with a skatepark company and we are waiting to hear back from them to see if they could help design and build a ramp for the value of £1000.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will know if the project is successful if other young people have helped build the ramp and joined in with the project. For us it is just as important to learn to build the ramp and make it ourselves as well as using it. The project will be a success if the ramp turns out well and if it is used at the centre.

8. Any further information

We are really looking forward to this project and would be very excited to receive funding for this.

DON'T FORGET! There will be an announcement at the Area Board meeting on 17 October at Nadder Hall, Tisbury to find out more and ask any questions. But you don't need to wait till then! Please contact Stephen Harris on 01722 434211 or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by 14 November 2012 to Stephen Harris, Community Area Manager. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: *South West Wiltshire Youth Advisory Group (SWWYAG)*

Number of young people in group: *variable approx.12 - 20*

Name of person applying: _____ **Age:** _____

Contact email: _____

Contact phone number: _____

Contact address: _____

1. What do you want the funding for (describe what your project is about)?

We would be a group of young people from across South West Wiltshire who are coming together to develop the SWWYAG. A YAG is an opportunity for young people to come together and voice their opinions about how local services should be run and developed. We would like funding to help with the running costs of our meetings e.g. venue hire and refreshments as well as some funding to enable us to develop some local projects. At our last meeting we agreed that a priority for us would be to develop better relationships between older and younger members of the community and that we would organise a community event providing the opportunity for a variety of community groups to get together and share information about what they do and finish it off with a Quiz night to enable younger and older people to mix and socialise.

2. Where will the project take place?

South West Wiltshire Community Area although meetings are currently taking place in Tisbury as this is central to the SWW area.

3. When will the project take place?

The group will be ongoing but the first community event is planned for late spring / early summer 2013

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

We hope to develop skills on a personal level through the planning and organising this event as well as getting to know more about our local community and the groups and people within it. We hope the event will make a positive contribution by providing the opportunity for older and younger members of the community to mix together and learn from each other.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£450

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£250 hall hire – (£50 per hour x 5 hours)

£100 – budget for refreshments and other resources for the event

£100 – budget for printing flyers, postage, stationery for the event

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

There will be greater awareness about and involvement in the SWWYAG. A variety of groups and members of the community will have participated in the community Quiz event and the evaluation will tell us if there is a demand / desire for other similar events. There will be better links, relationships and understanding between older and younger members of the community.

8. Any further information

The budget is a rough guess at the moment – any contribution towards this project would be greatly appreciated.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2012/13**

Name of Group: Barn Buddies Youth Club and Mere Dazzlers Majorettes

Number of young people in group: BB – 40, MD - 20

Name of person applying: _____ **Age:** _____

Contact email: _____

Contact phone number: _____

Contact address: _____

1. What do you want the funding for (describe what your project is about)?

To continue the insulation of the barn at Barrow Street farm that is used throughout the year as a venue for The Barn Buddies Youth Club and The Mere Dazzlers Majorettes.

2. Where will the project take place?

The Barn, Barrow Street Farm, Barrow Street, Mere, Wiltshire. BA12 6AB

3. When will the project take place?

Spring and Summer 2013

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

By continuing to insulate the barn the members of Barn Buddies and Mere Dazzlers will be able to meet in more comfort, particularly during the winter.

The freedom of being able to meet in the barn allows the young people to exercise in a safe environment. There is the opportunity to learn new skills with both groups; members of Barn Buddies are able to learn new sports, the members of Mere Dazzlers are learning new routines to perform in competition and at local community events such as Carnivals and Church/Village fetes.

Both groups are open to all comers and offer the opportunity of meeting outside of school with those who may not be part of the usual group at school.

Both of these voluntary groups offer opportunities to the young people of Mere, West Knoyle and the surrounding area that are not easily available elsewhere in the community.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£740.69

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

This will pay for timber and boards that can be used to line the walls of the barn. Insulating materials are obtained from local building sites that have offcuts and from other local business that have suitable materials. This enables the members of both groups to learn that recycling is important; one person's rubbish may be of use to somebody else.

The labour to fix these materials in place is provided free of charge by leaders, parents and friends of the two groups.

Once the walls have been fully lined and insulated we will then look at how we may be able to carry out similar work to the barn roof. Initial estimates are that materials for this could cost around £5000; this will be a long term project.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will be able to assess the success of the project by the reduced drafts and increased temperature in the barn during the winter. At present the majorettes cannot meet in particularly cold weather because the metal battens are too cold to hold. This increased insulation will also allow some heating to be used in a more efficient way.

8. Any further information

Chloe is now one of the trainers at Mere Dazzlers but was also one of the early members of Barn Buddies. She has seen the continual gradual improvements to the fabric of the barn and is hoping that this project will enable the members of both groups meet in a bit more comfort.

DON'T FORGET! There will be an announcement at the Area Board meeting on **17 October at Nadder Hall, Tisbury** to find out more and ask any questions. **But you don't need to wait till then!** Please contact Stephen Harris on **01722 434211** or email stephen.harris@wiltshire.gov.uk for more information.

Please return your application by **14 November 2012** to **Stephen Harris, Community Area Manager**. Please email stephen.harris@wiltshire.gov.uk, or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

Report to	South West Wiltshire Area Board
Date of Meeting	13 March 2013
Title of Report	Finger Posts in South West Wiltshire

Purpose of Report

- To allocate funding of up to £550 to Parish Councils (up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts) who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area.

Parish Council	Amount
Stourton with Gasper	£350
Mere	£550
West Knoyle	£550
Fovant	£550
Ansty	£320
TOTAL	£2,320

- The Area Board has written to all Parishes in South West Wiltshire making them aware of the funding available from the Board to replace or refurbish finger post signs; information can be found in the [reports pack](#) from the Area Board meeting held on 7 December 2011.
- The Board has received 5 requests for this funding from the Parish Council listed in the table above.

Recommendation: To approve the funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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Report to	South West Wiltshire Area Board
Date of Meeting	13 March 2013
Title of Report	Area Board Grants

Purpose of Report

- To ask Councillors to consider 6 applications seeking 2012/13 Community Area Grant Funding.

Application	Amount requested
Woodland event for local school children Applicant: Wiltshire Wildlife Trust South Supporters Group	£250 – small grant
Start up costs for project to renovate two regimental badges on Sutton Down Applicant: Sutton Badges Committee	£105 – small grant
Real Bread Makers week event to be run in Mere Applicant: Merely Real Bread	£300 – small grant
Improving public footpaths condition and accessibility Applicant: Mere Footpath Group	£350 – small grant
Improvements to Hinton Hall car park Applicant: Hinton Hall (Tisbury PCC)	£840
Refurbishment of childrens' playground equipment Applicant: Berwick St John Parish Council	£5,000

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. South West Wiltshire Area Board has been allocated a 2012/2013 budget of £121,048 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.

- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. South West Wiltshire Area Board agreed to delegate powers to the Community Area Manager to make decisions on expenditure of up to £750 in the financial year, 2012/13. This was agreed at the Area Board meeting on 13 June 2012.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. South West Wiltshire Area Board has a separate Community Area Transport Group (CATG) budget of £17,079 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Wiltshire Community Plan 2011 – 2026
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. More information is available at: www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm
This is the final round of funding for 2012/13.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and

specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£6,845** have been received for this meeting.
- 4.2. At the time of writing this report, South West Wiltshire Area Board currently has a balance of **£8,262** remaining for 2012/13.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
Tis/12/022	Wiltshire Wildlife Trust Supporters Group	Woodland event for local school children	£250 – small grant

- 8.1.1. Officers are of the opinion that this application meets the 2012/13 small grant criteria. A breakdown of the final costs is still required prior to any funding award being paid.
- 8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in activities.
- 8.1.3. This project is to run an activity open day where children from local schools take part in a 'hands on' experience in local woodlands. The aim of the project is to teach children about wildlife and conservation in a woodland setting.
- 8.1.4. The applicant reports that the event has previously been very successful in achieving its aims, and they have received positive feedback from children, teachers and helpers.
- 8.1.5. The Area Board recognises the need to support and enhance local events for all the community.

8.1.6. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/023	Sutton Badges Committee	Start up costs for project to renovate two regimental badges on Sutton Down	£105 – small grant

8.1.7. Officers are of the opinion that this application meets the 2012/13 small grant criteria.

8.1.8. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the project helps to build a stronger and more resilient community, fit for the future.

8.1.9. This project is to organise a public meeting about initial proposals to carry out a project to renovate the two regimental badges on Sutton Down in connection with the approaching centenary of World War 1. Costs will cover the organisation, hosting and publication of the meeting.

8.1.10. The aim is for this meeting to kick-start a project that will be run by members of the local community. The badges are currently in a deteriorating state and overgrown, and a project to renovate them will help to raise awareness of the camps formally in Sutton Mandeville.

8.1.11. The Area Board recognises the need to support and enhance local heritage for all the community.

8.1.12. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Mer/12/015	Merely Real Bread	Real Bread Makers week event to be run in Mere	£300 – small grant

8.1.13. Officers are of the opinion that this application meets the 2012/13 small grant criteria.

8.1.14. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will potentially assist in fostering strong communities by drawing together members of the community through engaging in local events.

8.1.15. This project is to run events in Mere to coincide with real bread maker week (http://www.sustainweb.org/realbread/national_real_breadmaker_week/), part of the real bread campaign.

8.1.16. The group aims to encourage bread making in the area whilst bringing together members of the local community through such an event. Activities include a talk on bread making, bread making classes and the redistribution of unused bread machines.

8.1.17. The Area Board recognises the need to support local activities for all the community, where they feel it is in line with grant funding criteria.

8.1.18. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Mer/12/014	Mere Footpath Group	Improving public footpaths condition and accessibility	£350 – small grant

8.1.19. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.20. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the project helps to build a stronger and more resilient community, fit for the future, and demonstrates a link to South West Wiltshire Area Board's local priorities, to assist the promotion of tourism in the area.

8.1.21. This project is to purchase tools and equipment in order to launch the footpath clearing group.

8.1.22. The Group was formed recently following concerns raised by local residents about the poor condition of some of Mere public footpaths. The group is working with the Rights of Way team (Wiltshire Council) to identify what work is needed.

8.1.23. The Area Board recognises the need to support and enhance local routes for all the community and support local tourism.

8.1.24. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/026	Hinton Hall (Tisbury PCC)	Improvements to Hinton Hall car park	£840

8.1.25. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.26. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the work of the hall potentially helps to build a stronger and more resilient community, fit for the future.

8.1.27. This project is to make improvements to the car park, which has suffered through recent deterioration.

8.1.28. The hall enjoys frequent use for various activities including keep fit, line dancing, bingo, Local Authority and Local Council meetings, natural and local history societies and bell-ringers.

8.1.29. The Area Board recognises the need to support and enhance local facilities for all

the community.

8.1.30. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/025	Berwick St John Parish Council	Refurbishment of childrens' playground equipment	£5,000

8.1.31. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.32. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as it helps to build a stronger and more resilient community, fit for the future.

8.1.33. This project is to refurbish the entire playground in order to bring the equipment up to modern safety standards and provide a facility that will last into the future.

8.1.34. The village has always provided a safe and secure play area for young children and the Parish Council wish to continue this commitment to the young and their families.

8.1.35. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.36. If the Area Board does not fund this project then the local community will continue to fundraise.

Appendices:	Appendix 1 Small Grant application – Wiltshire Wildlife Trust South Supporters Group Appendix 2 Small Grant application – Sutton Badges Committee Appendix 3 Small Grant application – Merely Real Bread Appendix 4 Small Grant application – Mere Footpath Group Appendix 5 Grant application – Hinton Hall (Tisbury PCC) Appendix 6 Grant application – Berwick St John Parish Council
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group	
Name of organisation	Wiltshire Wildlife Trust South Supporters Group
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Woodlands Alive
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This a bi-annual event - an activity open day where we invite children from our six local cluster schools, to take part in "hands on" experiences within the wood at Oysters Coppice, including live owls, bats, willow weaving, bug nests building, wood turning, survival/bivvy building and lots more.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Area Board
Where will your project take place?	At Oysters Coppice, Gutch Common, Semely, Wiltshire.
When will your project take place?	Thursday 13 th June 2013

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>It teaches the children about wildlife and conservation in a woodland setting and respect for the environment, whilst giving them exercise and fresh air at the same time. Many of the children have never been in a wood. Positive feedback from children, teachers and helpers in previous years.</p>		
<p>How many people will benefit from your project?</p>	<p>upto 200 children/ upto 40 volunteers</p>		
<p>Any other information about your project. This will be our eighth event over a sixteen year period and we have had very positive feedback from children, teachers and the many volunteers involved to make this project happen. By making this a bi-annual event for year 1 and year 2 pupils, it means every child gets the opportunity to take part in this wonderful event as they enter the beginning of their school life.</p>			
<p>3. Funding</p>			
<p>What will be the total cost of your project?</p>	<p>£ 325.00</p>		
<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 250.00</p>		
<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Wildlife Supports Group</p>	<p>75.00</p>	<p>75.00</p>
	<p></p>	<p></p>	<p></p>
	<p></p>	<p></p>	<p></p>
<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Wiltshire Wildlife Trust</p>		
<p>4. Declaration (on behalf of organisation or group) – I confirm that...</p>			
<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>			
<p>Name: i</p>		<p>Date: 30/1/13</p>	
<p>Position in organisation: <i>Community Manager</i></p>			
<p>Please return your completed application to the appropriate Area Board Locality Team (see section 3)</p>			

Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Sutton Badges Committee		
Contact name			
Contact address			
Contact number		e-mail	:
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Sutton Mandeville WWI Regimental Badges - Public Meeting		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We would like to organise a public meeting about initial proposals to carry out a project to renovate the two regimental badges on Sutton Down in connection with the approaching centenary of WWI. The meeting's purpose is to hear from the community their ideas about this project, to gauge overall support, and to see who might be prepared to take an active role. The meeting will enable the community to help shape the project, which it is hoped will become a focus for the community over the next five years and extend people's awareness of Sutton's role in WWI for a further century.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire		
Where will your project take place?	Sutton Mandeville Church (tbc)		
When will your project take place?	May		

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>The public meeting will kickstart a project that will provide a focus across the community and bring cultural, social and economic benefits. The meeting will itself bring people together, but more importantly the meeting will give the project a solid foundation in the community.</p>		
<p>How many people will benefit from your project?</p>	<p>Meeting = 50-100; project = many more</p>		
<p>Any other information about your project.</p> <p>The two regimental badges on Sutton Down are of the Royal Warwickshire Regiment and the 7th (City of London) Battalion of the London Regiment. They were created by troops during the First World War. The Sutton badges are now badly overgrown and deteriorating. Renovation may require major funding, but there is every chance that we will be able to gather support from national funds being made available for WWI centenary. As well as bringing the badges back to life we would like to raise awareness of the camps formerly in Sutton, and of the thousands of soldiers from around the world who passed through our parish; for our community, for other communities with regimental or family connections; and for the public at large.</p> <p>The money from this grant application will be used to cover the expenses of organising and hosting the meeting (incl. room hire) and for publicising the meeting, including circulating a flyer/leaflet about the project and the objectives of the meeting.</p>			
<p>3. Funding</p>			
<p>What will be the total cost of your project?</p>	<p>£ 120</p>		
<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 120</p>		
<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Sutton Mandeville Parish Council</p>		
<p>4. Declaration (on behalf of organisation or group) – I confirm that...</p>			
<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>			
<p>Name:</p>	<p>Date: 13/02/2013</p>		
<p>Position in organisation:</p>			
<p>Please return your completed application to the appropriate Area Board Locality Team (see section 3)</p>			



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Merely Real Bread		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Real Bread Campaign - Real Bread Makers Week 11 th 17th May 2013		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Real Bread Campaign has a Real Bread Makers week in May each year to encourage any and everyone to bake and eat a loaf of bread. We plan to have a talk on Real Bread making from a commercial Real Bread baker and a 'Bake In' ten days later where anyone can bring in a loaf they have baked - by hand or machine. We hope to collect and re-distribute unused bread machines and have a second hand cooking and bakery bookstall. I have booked the two venues and have confirmaton of the speaker. We plan to follow up the 'week' with small bread making classes keeping the cost low.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Mere and Zeals		
Where will your project take place?	So far -The Grove Buildings and the Lecture Hall in Mere		
When will your project take place?	Events planned for 7 th and 16 th May 2013		

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>I hope that we will engender sufficient interest from non-bakers who will take up our offer of baking classes following the Real Bread Makers week. Youth, young families penosners particularly. Local shops and groups have 'taken up ' the idea and will support with their own events.</p>
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<p>How many people will benefit from your project?</p>	<p>Unknown but I hope in the dozens.</p>
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<p>Any other information about your project.</p> <p>The talk on Bread making will be by the Long Crichel Bakery, Wimborne, and the ticket price will include a loaf of Real Bread.</p> <p>I have informed Mere Parish Council, Mere School and the Children's Centre from whom I have had positive feedback. Several shops have also said they will support - one will have a 'bread' themed window display, another will have a 'special offer' on bread flour and dried yeast. This shop sells Stoates Stoneground flour, (Cann Mills, Shaftesbury), and a special price has been offered. Our Indian restaurant will provide three types of naan bread for a free tasting. Jeans Electical has generously offered to safety check any donated bread machines.</p> <p>Cann Mills and Panary (bread making classes) have an Open Day on Monday 6th May and this information will be included in the info for the 'week'.</p> <p>Some members of village groups have each offered ot teach two to four people bread making. This will be developed as a 'follow up' to the Real Bread Makers week.</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 300.00</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 300.00</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Loan promised</p>		

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Merely Real Bread Merely Real Bread</p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 14/02/2013</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Mere Footpath Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Improving public footpaths condition and accessibility		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Group was formed recently following concerns raised by local residents about the poor condition of some of Mere public footpaths. The Group is currently surveying all public footpaths within the Mere Parish boundary, noting their condition using a standard Wiltshire Council Rights of Way checklist, and identifying what work is needed. On completion of the survey the Group aims to agree priorities for a work programme.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South West Wiltshire		
Where will your project take place?	Mere parish		
When will your project take place?	Starting in 2013, then ongoing		

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>The expected benefits include accessible and safer footpaths for all to enjoy including frail older people, wheelchair users and parents with pushchairs; and enabling people to walk to local shops rather than drive elsewhere, thus getting exercise as well as benefitting the local economy.</p>
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<p>How many people will benefit from your project?</p>	<p>Mere residents and many visitors</p>
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<p>Any other information about your project.</p> <p>The type of work to be undertaken by the Group will involve clearance of overgrown footpaths and improving accessibility; the latter may involve erecting or improving signposts, and repairing or building stiles and bridges. The Group is working closely with Nick Cowen, the Wiltshire Council Senior Rights of Way Warden, who has provided the Group with some key data and information, as well as very helpful advice and support. The Group is also liaising with the Clerk to the Mere Parish Council. Insurance cover on working party days will be provided by Wiltshire Council.</p> <p>This application is based on the advice and estimate of the Senior RoW Warden as to the type of tools that will be needed for the clearance work. He estimates the tools will cost £238 excluding VAT, plus sundry items such as yellow paint, brushes etc. We are therefore applying for the maximum grant of £350.</p> <p>This is a project launch cost to enable us to have the necessary tools to carry out the work.</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ Approximately £350 in 2013</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 350.00</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Mere Parish Council</p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 11/02/2013</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Hinton Hall (Tisbury PCC)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Parochial Church Council		

2. Your project

Project Title/Name	Hinton Hall Improvements		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The surface of the approach and entrance to the Car Park of the Church Hall in Tisbury aka Hinton Hall has deteriorated greatly in recent months. Although some of this is due to normal wear and tear, the inclement weather - frost, snow and downpour have caused much erosion. In several places the pits are deep enough to present a potential hazard to people walking to and from the Hall, especially at night when many meetings take place. There is a particular difficulty for those in mobility scooters/ wheelchairs or visually impaired. This project aims to take remedial action		
In which community area does your project take place? <i>(Please give name – see section 3)</i>			
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Hinton Hall, St John's, Tisbury	
When will your project take place?	Spring? Summer 2014	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Photographs attached. Hinton Hall is used by many groups other than those attending St. John's Parish Church. These include several Clubs and association such as the History and Walking Clubs and The Royal British Legion. Parish lunches are also held here for the elderly or needy and the hall hosts several fetes. The carpark is also used by wedding , baptismal and funeral parties many of whom hold receptions in the Hall. In addition the Church stages several concerts a year for which the carpark is essential in an area of narrow roads.	
How many people will benefit from your project?	Up to 2,400	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Clubs & Amenities (page 20) & Access Nadder Valley Plan p. 16 & 18	
Any other information about your project. (Limited to a 1000 characters) Hinton Hall is a self-funded part of St John the Baptist, Tisbury, PCC. At present it is setting aside £1000 to improve the heating inside the building while the PCC is to fund the provision of movement sensitive lighting for the car park (£918) in response to some vandalism reported in neighbouring parishes and to provide a deterrent to roof lead-thieves. A better heated hall, together with a well lit carpark with a good surface will improve usage, give greater access to all and encourage more people to attend local events. If planning permission is given to develop carpark of The Crown, opposite, this car park will be the only off road one available to use in a section of narrow roads.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Evident from greater ease of parking and pedestrian access to the Hinton Hall. Reduction in number of complaints as to road/path state: easier access for disabled - ie access audit..

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Tisbury PCC

765

765

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£5756	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
To cut out and fill in	£840	Own fundraising/reserves		£1,918
Flood lighting	£918			£
Hall heating (est.)	£1,000	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£2,758	Total Project Income		£1,918

Total project income B	£1,918
Total project expenditure A	£2,758
Project shortfall A – B	£840
Grant sought from Wiltshire Council Area Board	£840
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 14/02/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Berwick St John Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Refurbishment of Children's Playground Equipment		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The village has always provided a safe and secure play area for young children and the Parish Council wish to continue this commitment to the young and their families. To provide an up to date safe playground equipment that complies with all the latest necessary health and safety requirements for the years ahead.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	South West Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 5 February 2013	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 6 February 2013	

Where will your project take place?	At the playground area next to Berwick St John Village Hall	
When will your project take place?	As soon as funds allow	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The annual Playground Inspection Report for the current playground equipment showed a need for the refurbishment and replacement of some items of the equipment to bring them in line with the latest guidelines for health and safety. It was decided that as the replacement of any of the items of equipment is so costly, and due to the need to replace the surface (as written in the annual inspection) it seemed appropriate to look at refurbishing the entire playground to avoid wasting funds and having to make yet more changes in just a few years time.	
How many people will benefit from your project?	The entire community	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Offering essential leisure amenities in a very rural community	
Any other information about your project. (Limited to a 1000 characters)		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The funds would be used to acquire the new playground equipment. The community, and the Parish Council along with the Village Hall Management Committee would undertake to maintain and upkeep it in the years ahead.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The benefits that this will bring to the children of the Parish and their families will be evident on the faces of all those visiting the playground. As this would be such a significant project in this rural community the thoughts of those living in the village would be recorded in the Parish Magazine, for all to share. The playground is an essential part of the children of the village life.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: April	Year: 2012
A - Total income:	£4270	
B - Minus total expenditure:	£4595	
Surplus/deficit for year: (A minus B)	£-325	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£8852.84	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Wickstead Play Equipme	£12,256	Own fundraising/reserves		£10,000
see attached breakdown	£			£
	£	Parish/town council		£
R J Marks Ltd	£3,460			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	R2 Unallocated Funds		£481
Total Project Expenditure	£15,716	Total Project Income		£10,481

Total project income B	£10,481
Total project expenditure A	£15,716
Project shortfall A – B	£5,235
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/02/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

WILTSHIRE COUNCIL

**SOUTH WEST WILTSHIRE AREA BOARD
13 MARCH 2013**

COMMUNITY ASSET TRANSFER

Land at Sutton Road, Fovant

Executive Summary

This report deals with an application for the transfer of land at Sutton Road, Fovant to be transferred to Fovant Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Fovant Parish Council for the transfer of land at Sutton Road, Fovant. The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

Stephen Harris
South West Wiltshire Community Area Manager

**SOUTH WEST WILTSHIRE AREA BOARD
13 MARCH 2013**

COMMUNITY ASSET TRANSFER

Land at Sutton Road, Fovant

Purpose of Report

1. The Area Board is asked to consider an application submitted by Fovant Parish Council for the transfer of land at Sutton Road, Fovant (see plan attached at Appendix 1). The applicant's proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Fovant Parish Council is attached at Appendix 2 and relates to the transfer of land at Sutton Road, Fovant.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Green, the local member, has been apprised.

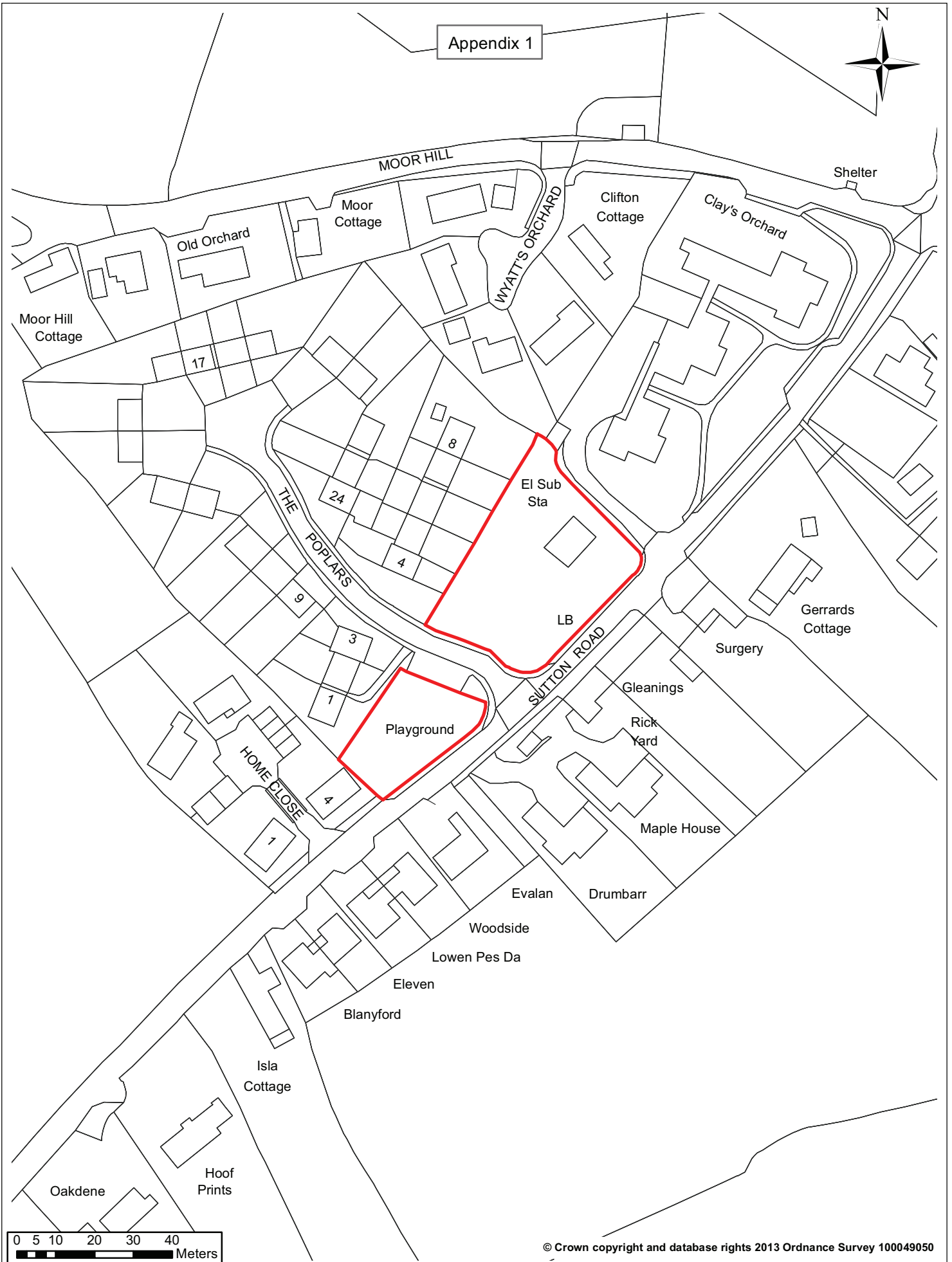
The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The land was leased to Fovant Parish Council by Salisbury District Council for use as a recreation field and children's play area. The lease term has expired but the lease has continued in accordance with relevant legislation.
 - 9.2 If this transfer is approved, Wiltshire Council will forego a potential capital receipt, which could be in the region of £200,000.
 - 9.3 The land is in two parcels, one on each side of the entrance to The Poplars, which is a Wiltshire Council owned cul de sac. Should Wiltshire Council need to carry out any improvements either to Sutton Road or the entrance to The Poplars at some time in the future it may need part of the land in order to do so. A clause enabling sufficient land to be returned to Wiltshire Council in such circumstances should be included in the transfer.
 - 9.4 The deeds have not been checked so the transfer will be subject to any matters which may be included within them.
 - 9.5 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.

Recommendation

10. To approve the transfer subject to the matters referred to in paragraph 9 above.

Stephen Harris
South West Wiltshire Community Area Manager



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Title: **Fovant
Play Area at Sutton Road**

Date: Feb 2013

Scale: 1:1,250

-



Form CAT01

Application for the transfer of a Council asset

Your details

Your Organisation *Fovant Parish Council*

Contact name

Position held *Clerk to the Fovant Parish Council*

Address

Postcode

Telephone

Email

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Playing field and a separate children's play area, Sutton Road, Fovant, Salisbury SP3 5LE. Both areas are accessed from a public road, The Poplars, and are separated by this road. Both areas are bounded by a mixture of hedges and fencing. The playing field has two open access points on The Poplars road; the children's play area is entered by a self closing gate.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

The asset is currently held by Fovant Parish Council on a lease from Wiltshire Council, for which an annual rent of £60 is paid. Wiltshire Council play no part in the management of the asset nor do they contribute to the normal annual running costs (ground-keeping, mowing, hedging, insurance, maintenance, annual H&S inspection). This transfer is proposed to provide certainty to the Parish Council to enable future financial investment in the equipment upkeep and to secure the inhabitants of Fovant parish with confidence about the long term future of the playing field and the children's play area, that they will be retained in perpetuity for the benefit of Fovant children.

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

The asset will continue to be used as at present, being operated under the current management procedures of the Fovant Parish Council which ensure free access and a safe recreational environment for children and adults without impinging negatively on the locality and environment. In addition to daily unregulated public access for personal recreational activities of children, the Parish Council does not hire out the assets but will continue to consider one off use of the Recreation Ground by third parties for specific not for profit activities such as the village fete or visiting sports provision, on a

case by case basis, requiring appropriate insurances to be lodged.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

The two areas of the asset (the Childrens Playground and the Recreation Ground) have been developed and maintained by Fovant Parish Council as appropriate for a number of recreational purposes, and the Council has and wishes to continue in the future to acquire and install modern updated equipment fit for such purposes. This present situation is intended to continue following the asset transfer.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

This proposal has been discussed and agreed unanimously by the Fovant Parish Council. Fovant Parish Council has not conducted a separate consultation exercise with local residents or other parties because the transfer of the asset to the Parish Council is a documentary activity only and the costs of consultation would not be justified - the transfer will neither affect the day to day management of the site by the Parish Council, nor lead to any consequent impact on the local residents or other third parties.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

Fovant Parish Council already has in place all necessary third party insurance for injury to persons accessing the asset, and risk insurance covering damage to the installed equipment. The Parish Council also commissions an annual Health and Safety inspection by an approved Third Party provider. The Council operates a management system covering all those aspects of the two areas that could impact on health and safety, on the security of the children, and on the amenity value for the village as a whole; this includes grass cutting and the maintenance of play equipment, surrounding 'fall surfaces', fences, gates, benches and signs.

Financial matters

How will you fund future running costs, repairs and maintenance?

(Please refer to questions 19-25 in the checklist - CAT02)

Normal annual costs of operating the asset will be met as now from the Parish Precept. To meet any extraordinary costs such as for replacement or new equipment, the Parish Council uses its discretion to apply for funding from other sources such as available R2 funds, Wiltshire Council Area Board grants, the Playing Fields Association, and ad hoc grants available from other charitable organisations etc.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 26-29 in the checklist - CAT02)

Management of the asset will continue as now, by Fovant Parish Council

DECLARATION

I confirm that the details included in this application are correct

Signed:

Name (please print):

Date:

Form CAT02

Application for the transfer of a Council asset

CHECKLIST

Please refer to the questions highlighted in red to find out if your proposal is eligible.

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	yes	<input type="checkbox"/>	Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale
	2. Will the asset be hired or used by third parties?	yes	<input type="checkbox"/>	If 'yes' your application should set out how this will work
	3. Will your organisation supervise use of the asset?	yes	<input type="checkbox"/>	If 'no' your application should explain how use will be supervised
	4. Will the public have access to the asset?	yes	<input type="checkbox"/>	If 'yes' your application should set out how your liabilities will be covered

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	yes	<input type="checkbox"/>	The Council will only transfer assets that are fit for purpose
	6. Is it in the right location?	yes	<input type="checkbox"/>	The Council will not transfer assets that increase unnecessary car use
	7. Is it safe?	yes	<input type="checkbox"/>	The Council will not transfer assets that are unsafe
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	no	If 'no'- your application should explain if they are needed

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/>	NA	If 'no'- please consult before submitting your application
	10. Have you consulted adjoining owners?	<input type="checkbox"/>	NA	If 'no'- please consult before submitting your application
	11. Have you consulted others affected by the proposal?	<input type="checkbox"/>	NA	If 'no'- please consult before submitting your application
	12. Have you consulted the local Wiltshire Councillor?	yes	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	13. Have you consulted the local Parish Council?	yes	<input type="checkbox"/>	If 'no'- please consult before submitting your application
	14. Is there community support for the change of use?	NA	<input type="checkbox"/>	If 'no' - consider carefully whether you wish to proceed with your application

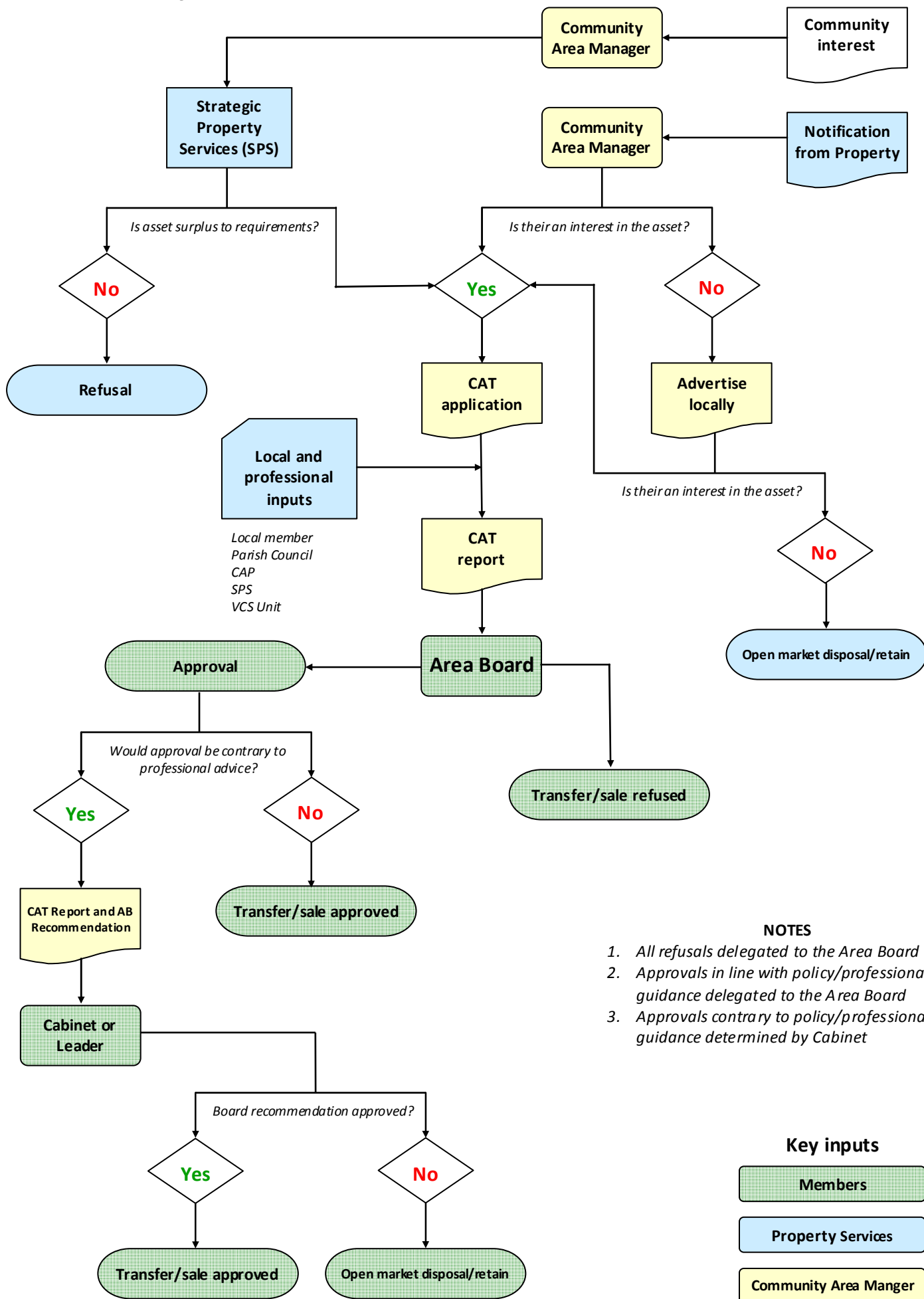
	Question	Yes	No	Note
Legal	15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
	16. Does the proposed use require planning consent?	<input type="checkbox"/>	no	<i>If 'yes' your application should explain implications</i>
	17. Have you considered insurance cover?	yes	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
	18. Have you assessed health and safety liabilities?	yes		<i>Your application must explain how you will deal with risks and liabilities</i>

	Question	Yes	No	Note
Finance	19. Can you meet all capital maintenance costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	20. Can you meet all day-to-day running costs?	yes	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
	21. Will you use the asset to generate income?	<input type="checkbox"/>	no	<i>If 'yes' your application should provide further details</i>
	22. Will any third party be assisting with the costs?	<input type="checkbox"/>	no	<i>If 'yes' your application should provide further details</i>
	23. Do you have any contingency funds?	<input type="checkbox"/>	no	<i>If 'no' your application should set out how you will deal with contingencies</i>
	24. Are you prepared to pay for the asset ?	<input type="checkbox"/>	no	<i>If 'yes' your application should set out your offer</i>
	25. Are you seeking transfer of the councils running costs?		no	<i>If 'yes' your application falls outside of the scope of this scheme¹</i>

	Question	Yes	No	Note
Management	26. Will you manage the asset?	yes	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
	27. Will a management committee be set up?	<input type="checkbox"/>	NA	<i>If 'yes' your application should set out how this will work</i>
	28. Will users of the asset be involved?	<input type="checkbox"/>	NA	<i>If 'yes' your application should set out how this will work</i>
	29. Will someone be employed to manage the asset?	<input type="checkbox"/>	NA	<i>If 'yes' your application should set out how this will work</i>

¹ The council may still be willing to transfer the asset and the running costs, or a proportion of the running costs but this falls under a separate scheme

Community Asset Transfer



- NOTES**
1. All refusals delegated to the Area Board
 2. Approvals in line with policy/professional guidance delegated to the Area Board
 3. Approvals contrary to policy/professional guidance determined by Cabinet

LATE ADDITIONAL ITEM

**SOUTH WEST WILTSHIRE AREA BOARD
(13 March 2013)**

Community Area Transport Group allocated funding report

1. Purpose of the Report

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG). The most recent meeting was held on 28 February 2013 at Dinton Village Hall.

2. Background

2.1. The South West Wiltshire Area Board had a total of £31,527 available for CATG projects in 2012/13, including some projects carried forward from 2011/12. At the time of writing this report there is a total remaining of £3,500.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

3. Main Considerations

3.1. The CATG met on 28 February 2013 (see attendance list at bottom of the report) and considered new schemes for funding out of the remaining budget:

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
Topographical survey for junction in Tuckingmill, West Tisbury	£1,000	£800	£200 contribution to be requested from West Tisbury Parish Council
New bus shelter in Bowerchalke	£945	£472.50	CATG agreed in principle to support this scheme on 15.1.13. Since the meeting on 28.2.13, Highways officers have met with the local Parish Council and agreed that the scheme is viable to proceed. Any award of funding is subject to a quote for the work being provided
Total	£1,945	£1,272.50	

4. Implications

4.1. Financial Implications
As per recommendation.

4.2. Legal Implications
There are none.

4.3. Equality and Diversity Implications
There are none.

5. Recommendation

It is recommended that:

- 1. The South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.**

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

NB. Attendance list for 28 February 2013 – CATG:

- i. Cllr Tony Deane (Chair) (AD)
 - ii. Cllr Jose Green (JG)
 - iii. Cllr Bridget Wayman (BW)
 - iv. Cllr Richard Beattie (RB)
 - v. Cllr George Jeans (GJ)

 - vi. Morwenna Brewer, Ansty Parish Councillor (MB)
 - vii. Clive Upton, Dinton resident (CU)
 - viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
 - ix. Ivan Seviour, Wilton Town Councillor (IS)
 - x. David Robertson, Hindon Parish Councillor (DR)
 - xi. Clare Churchill, Quidhampton Parish Clerk (CC)
 - xii. Tom Gardner, Senior Engineer (TG)
 - xiii. Pete Jung, Wilton NPT (PJ)
 - xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
 - xv. Tony Phillips, Fovant Parish Councillor (AP)
 - xvi. Roger Little, West Tisbury Parish Councillor (RL)
 - xvii. Tracy Myers, Highways Technician (TM)
 - xix. Rebecca M'Zadeh, Highways Technician (RM)
 - xx. Mary White, Mere Parish Councillor (MW)
 - xxi. Spencer Drinkwater, Principle Transport Planner (SD)
-